SUBPOENA FOR PRODUCTION OF EVIDENCE

State of Georgia*,* Insert County Name County

TO: Witness Name

Address or

other information

 You are hereby commanded, that laying all other business aside, you be and appear at the Superior Court before the presiding Judge in the insert county name County Courthouse, Insert location, GA to be held on Insert date at Insert time in the Courtroom and to bring with you into said Court certain matters to be used as evidence by the  in the case of Insert style of case example Jane Doe vs John Doe, Case Number Insert Case #.

 The following are hereby subpoenaed: Insert detail information for evidence to be present to the court in this area.

 HEREIN FAIL NOT, under the penalty of law by authority of the Hon. Insert Judge's name, Judge of said court this 2/12/2013.

Any Questions Contact: Insert Clerk's name,

Attorney's name Clerk of Superior Court

Address or other Contact Info Insert Clerk's phone # or leave blank

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone No.       Subpoena Issued by Attorney of Record for Defendant

# RETURN OF SERVICE

 I served the within witness with this subpoena on \_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_ am/pm by: \_\_\_\_ delivering to him/her in person, or by \_\_\_\_ registered or certified mail.

 Served by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name and Title

***"Pursuant to OCGA 24-13-21(c-h), this subpoena form is being provided to the attorney of record and shall be completed prior to service upon the witness. If an individual misuses a subpoena, he or she shall be subject to punishment for contempt of court and shall be punished by a fine of not more than $300.00 or not more than 20 days imprisonment, or both. A witness may contact the Clerk of Court's office to verify this subpoena was issued for a valid case."***